

**Draft Agenda**  
**Bay Harbor CKD Site Regional Stakeholder Group Meeting**

December 16, 2009; 1:00 p.m. - 4:30 p.m.

Harbor Room, Bay Harbor Conference Center, at the Village at Bay Harbor<sup>1</sup>  
4181 Main Street, Bay Harbor, MI 49770

1. Welcome and Process (15 minutes)

- Welcome - Review agenda, goals and ground rules for this meeting
- Approval of Summary of the 11-18-09 Meeting
- Participant introductions - *Name; affiliation; most important information/education you need to participate effectively in the RSG process*

2. Work Group Reports (30 minutes)

- *Outreach and Education –Carlin Smith, Chairperson*
- *Policy and Legal – Brad Garmon, Chairperson*
- *Technical – Bob Walker, Chairperson*

3. Site Legal and Regulatory Framework Presentation and Discussion (50 minutes)

4. Opportunity for Brief Observer Comments (5 minutes)

*10 minute break*

5. Site Technical Presentation(s) and Discussion (70 minutes)

- East Park Remedial Investigation and Alternatives Evaluation (RI/AE) Overview – Gary Kelterborn, CMS
- Mercury Flux Protocol Overview – Bob Walker, Technical Work Group Chairperson

*10 minute break*

6. RSG Operations and Planning (20 minutes)

- Status of prior action items
- Approval of Administrative Committee membership
- Topics for January 27<sup>th</sup> meeting
- New items for RSG consideration and/or member announcements
- Review action items, next steps, meeting location, and assignments

7. Opportunity for Brief Observer Comments (5 minutes)

8. Adjourn

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<sup>1</sup> Enter the Village at Bay Harbor by turning off Hwy. 31 onto Bay Harbor Dr; then go left on Main St. The room is located at 4181 Main St. on the second floor of the Fishing Lodge Building (brown building), directly above Galley Gourmet. There is stairway access from Main Street and an elevator entrance just around the corner from the stairway. You may park on Main Street or in any of the lots.

## **Conduct at Meetings**

Participants agree to follow the facilitator's guidance regarding conduct at meetings and agree to adhere to the following guidelines:

- Be on time.
- Listen as an ally, not as an adversary. Listen with an open mind and heart.
- Speak one at a time; interruptions and side conversations are distracting and disrespectful.
- Be concise. Speak only once on a particular issue, unless you have new or different information to share.
- Ask for clarification; do not assume you know what someone means.
- Disagree respectfully and openly, not in private.
- Focus on the issue, not the speaker.
- Treat each other with respect as you would like to be treated.
- Allow all members to participate equally; avoid dominating.
- Honor time limits.
- Turn off all beepers and cell phones; take or make all calls outside the room.